

ARIS Change Request Form – Add Bank Account Information

Agency ID Number: _____ Agency Name: _____ Effective Date: _____

If there are additional accounts you would like to add to the ARIS System, please list them below. Please note that all bank accounts must have been previously approved by the State Depository Board

Add Bank 1:

Bank Name: _____ Account #: _____ ARIS Bank Code: _____
(If known)
ABA (routing) #: _____ Account Description: _____

Add Bank 2:

Bank Name: _____ Account #: _____ ARIS Bank Code: _____
(If known)
ABA (routing) #: _____ Account Description: _____

Add Bank 3:

Bank Name: _____ Account #: _____ ARIS Bank Code: _____
(If known)
ABA (routing) #: _____ Account Description: _____

Add Bank 4:

Bank Name: _____ Account #: _____ ARIS Bank Code: _____
(If known)
ABA (routing) #: _____ Account Description: _____

Add Bank 5:

Bank Name: _____ Account #: _____ ARIS Bank Code: _____
(If known)
ABA (routing) #: _____ Account Description: _____

(Required) AUTHORIZATION - The above changes are authorized by:

Signature _____ Title _____ Date _____

Printed Name: _____ Telephone: _____ E-mail: _____

For OST Only:	Date	Initials
Verified Accounts to Bank Registry		
Added to ARIS		
Added to QED Bank Table		
Set up template in BOA		
Set up template in Wells		
Scanned form and saved to R Drive		