



Office of the State Treasurer

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Steve McCoy
Treasurer

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(Date) Board of Regents Version

Contact
Bank
Address
City, State Zip

RE: Solicitation of banking proposals

Dear ():

The Office of the State Treasurer (OST) is assisting **(College/University Name)** in evaluating its banking relationships. We would appreciate your reviewing the attached Instructions to Banks and returning the following materials to OST:

Templates for Inclusion in Banking Bids
Bank Fee Schedule
Bank Compensation Proposal

For your convenience, the Instructions to Banks are posted on our OST website. For each bank account on which you choose to bid, you should complete the Bank Fee Schedule, the Bank Compensation Proposal and a pro forma account analysis and include them with your response. Please note that we are soliciting proposals on () accounts for **(College/University Name)**.

We look forward to receiving your information and to assisting **(College/University Name)** in the evaluation of its banks.

Sincerely,

Steve McCoy

cc: attachments